All-Employee Briefing Summary
10/26/06
SECURITY

As you know from my statement Wednesday and recent press reports, there is an ongoing investigation of a former Laboratory subcontract employee. While I can not discuss the details of what we know and don't know about what happened, I can confirm that classified material was found in her residence.

This is a very serious matter for all of us. We are taking and must continue to take immediate and appropriate action. As I said in my note to you Wednesday, we are working closely with the DOE, NNSA, and FBI to get to the bottom of this. We immediately engaged them when the Los Alamos Police Department informed us about the nature of the issues. Yesterday we were present as the FBI interviewed several Lab employees to better understand the facts, and that went very well. I very much appreciate our partnership with the FBI in this serious matter.

As I said in my September 27 all-hands talk, the approach we will consistently use is

- Take prompt and appropriate action — demonstrating that we understand the seriousness of a matter and that we are dealing with it
- Emphasize the personal responsibility that each of us has for our own security and safety as well as that of our coworkers
- Get help from the first-line supervisors on the most effective approaches and for the execution of those approaches
- Reach back for help as appropriate.

This approach worked well for us in our recent safety efforts surrounding hoisting and rigging operations and electrical safety.

We immediately began to take the following specific steps to improve our security systems (see *PowerPoint* slide at http://www.lanl.gov/news/albums/meetings/AllHands10_26_06.sized.jpg)

- Validate before the end of next week the following actions regarding classified computing operations —

    - Ensure that the ability to download classified materials to unauthorized devices has been physically disabled
    - Prohibit the use of unauthorized memory devices (i-Pod and other MP3 players, camera cards, FireWire, other USB devices, and so on) in mixed media environments
    - Personally review cybersecurity plans for your work area and feedback issues through your management chain
- Institute sitewide an enhanced and graded physical search procedure
- Pause and review all classified scanning activities
- Review flow down of security requirements for Laboratory subcontractors
- Review the policies and procedures for escorting workers and visitors and for operation of vault-type rooms
- Implement robust training and communications to ensure security requirements are understood and that issues are addressed
- Personally review security procedures and plans applicable to your work and feedback issues through your management chain

This is our initial list of actions that will continue to evolve as we learn more. Although we have established the end of next week as a completion date for these actions, you should immediately begin implementation. I will be meeting with the ADs and with the division leaders tomorrow, who will then follow up with your first-line supervisors in order to implement these steps.

I know that this is having impacts on some of you . . . but it requires all of our efforts. Let me reiterate that this is very serious, and by working together we can get through it.